

Flea Market Rules & Regulations

- ❑ All Vendors must report to on-duty City Staff upon arrival to set up
- ❑ All Vendors must abide by set-up and tear-down hours
- ❑ Vendors must remain set-up during Flea Market hours unless otherwise approved by on-duty City Staff
- ❑ The City of Peterborough or Designate shall have the right to approve any signs or displays in the Vendors space and request changes or removal
- ❑ Stereo equipment, televisions, or any other machinery that produces sound will not be permitted without approval
- ❑ No Vendor shall make any changes or alterations to City Property
- ❑ The City of Peterborough cannot be responsible for items damaged or destroyed by fire, vandalism, theft or any other cause
- ❑ Each Vendor is responsible for clean up around their own area at the end of the day
- ❑ Limited Hydro outlets available; additional charges may apply
- ❑ Vendors may bring additional tables- no on-site storage
- ❑ Vendors must set-up in and not exceed space assigned
- ❑ All Vendors are responsible for compliance with City of Peterborough By-laws and health regulations set out by the Peterborough County-City Health Unit
- ❑ No pets allowed; working dogs only



MORROW BUILDING FLEA MARKET

Saturdays: May 1st – October 31st

7:00 am – 1:00 pm

Sundays: Year-Round

9:00 am – 4:00 pm

Peterborough Memorial Centre
151 Lansdowne St. W.
Peterborough, ON K9J 1Y4
Phone (705) 743-3561
Fax (705) 743-2196
www.memorialcentre.ca



EXHIBITOR REQUEST FORM

CONTACT: JOHN PRESTON
 ARENA FACILITIES COORDINATOR
 705-742-7777 EXT. 2526 OR
 KELLI POSAVAD
 705-742-7777 EXT. 2501

EXHIBITOR INFORMATION

NAME: _____

COMPANY NAME (IF APPLICABLE): _____

SET UP DATE: _____

MAILING ADDRESS: _____

CITY/PROVINCE: _____

POSTAL CODE: _____

PHONE #: _____

CELL#: _____

EMAIL ADDRESS: _____

MERCHANDISE TO BE SOLD: _____

REQUIREMENTS: _____

OF EXHIBITS SPACES REQUIRED: _____

OF TABLES REQUIRED: _____

REQUEST FOR HYDRO: YES/NO
 (LIMITED HYDRDRO AVAILABLE,
 ADDITIONAL CHARGES MAY APPLY)

# of Exhibit Spaces	Size	# of Tables Included	Prices (Include GST)
1	12' Deep x 9' Wide	1	\$22/Day
2	12' Deep x 18' Wide	2	\$27/Day
3	12' Deep x 27' Wide	3	\$33/Day
4	12' Deep x 36' Wide	4	\$38/Day
5	12' Deep x 45' Wide	5	\$60/DAY
6	12' Deep x 54' Wide	6	\$ 65/DAY

7	12' Deep x 63' Wide	7	\$70/DAY
8	12' Deep x 72' Wide	8	\$76/DAY
Additional Rental Tables: \$ 2.00 each/day if available)			

Flea Market Hours	Set Up Time	Market Time	Tear Down
May - October	Friday 4-7 pm Saturday 6-7 am Sunday 8-8:45 am	Saturday 7 am-1 pm Sundays 9 am-4 pm	Weekly or as required
November - April	Saturday 3-7 pm Sunday 8-9 am	Sunday 9 am-4 pm	Sunday 4 pm
<u>Vendors will be notified of any changes in a monthly newsletter</u>			

SIGNATURE: _____

DATE: _____

EXHIBITOR LOCATION (OFFICE USE ONLY) _____